

**CODE OF ORDINANCES**

**Town of**

**HAVANA, FLORIDA**

**Looseleaf Supplement**

This Supplement contains all ordinances deemed advisable to be included at this time through:

**Ordinance No. 330, enacted October 31, 2006.**

See the Code Comparative Table for further information.

Included in the Charter is:

**Ordinance No. 311, adopted February 25, 2003.**

See the Charter Comparative Table for further information.

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Insert and maintain this instruction sheet in front of this publication. File removed pages for reference.

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# **CODE OF ORDINANCES**

**TOWN OF**

## **HAVANA, FLORIDA**

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Published by Order of the Town Council

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MUNICIPAL CODE CORPORATION

Tallahassee, Florida

1993



OFFICIALS  
of the  
TOWN OF  
HAVANA, FLORIDA  
AT THE TIME OF THIS CODIFICATION

---

T. J. Davis  
*Mayor*

---

John H. Holm  
R. L. Miller  
Robert Earl Richardson  
Vernell Ross  
H. W. Slappey  
Don Vickers  
*Town Council*

---

Cecil G. Trippe  
*Town Manager*

---

Alex Hinson  
*Town Attorney*

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Anne T. Bert  
*Town Clerk*



## PREFACE

This Code constitutes a complete republication of the general and permanent ordinances of the Town of Havana, Florida.

Source materials used in the preparation of the Code were the 1980 Code, as supplemented through August 25, 1980, and ordinances subsequently adopted by the town council. The source of each section is included in the history note appearing in parentheses at the end thereof. The absence of such a note indicates that the section is new and was adopted for the first time with the adoption of the Code. By use of the comparative tables appearing in the back of this Code, the reader can locate any section of the 1980 Code, as supplemented, and any subsequent ordinance included herein.

The chapters of the Code have been conveniently arranged in alphabetical order, and the various sections within each chapter have been catchlined to facilitate usage. Notes which tie related sections of the Code together and which refer to relevant state law have been included. A table listing the state law citations and setting forth their location within the Code is included at the back of this Code.

### *Numbering System*

The numbering system used in this Code is the same system used in many state and local government codes. Each section number consists of two parts separated by a dash. The figure before the dash refers to the chapter number, and the figure after the dash refers to the position of the section within the chapter. Thus, the second section of Chapter 1 is numbered 1-2, and the first section of Chapter 4 is 4-1. Under this system, each section is identified with its chapter, and at the same time new sections or even whole chapters can be inserted in their proper place by using the decimal system for amendments. For example, if new material consisting of one section that would logically come between sections 3-1 and 3-2 is desired to be added, such new section would be numbered 3-1.5. New chapters may be included in the same manner. If the new material is to be included between Chapters 12 and 13, it will be designated as Chapter 12.5. Care should be taken that the alphabetical arrangement of chapters is maintained when including new chapters. New articles and new divisions may be included in the same way or, in the case of articles, may be placed at the end of the chapter embracing the subject, and, in the case of divisions, may be placed at the end of the article embracing the subject. The next successive number shall be assigned to the new article or division.

### *Indexes*

The indexes have been prepared with the greatest of care. Each particular item has been placed under several headings, some of which are couched in lay phraseology, others in legal terminology, and still others in language generally used by local government officials and employees. There are numerous cross references within the indexes themselves which stand as guideposts to direct the user to the particular item in which the user is interested.

### *Looseleaf Supplements*

A special feature of this publication is the looseleaf system of binding and supplemental servicing of the publication. With this system, the publication will be kept up-to-date. Subsequent amendatory legislation will be properly edited, and the appropriate page or pages affected will be reprinted. These new pages will be distributed to holders of copies of the publication, with instructions for the manner of inserting the new pages and deleting the obsolete pages.

Keeping this publication up-to-date at all times will depend largely upon the holder of the publication. As revised sheets are received, it will then become the responsibility of the holder to have the amendments inserted according to the attached instructions. It is strongly recommended by the publisher that all such amendments be inserted immediately upon receipt to avoid misplacing them and, in addition, that all deleted pages be saved and filed for historical reference purposes.

### *Acknowledgments*

This publication was under the direct supervision of Alyce A. Whitson, Supervising Editor, and Linda Davis, Editor, of the Municipal Code Corporation, Tallahassee, Florida. Credit is gratefully given to the other members of the publisher's staff for their sincere interest and able assistance throughout the project.

The publisher is most grateful to Anne Bert, Town Clerk, Cecil Trippe, Town Manager, and Alex Hinson, Town Attorney, for their cooperation and assistance during the progress of the work on this publication. It is hoped that their efforts and those of the publisher have resulted in a Code of Ordinances which will make the active law of the Town of Havana readily accessible to all citizens and which will be a valuable tool in the day-to-day administration of the town's affairs.

MUNICIPAL CODE CORPORATION  
Tallahassee, Florida



## ADOPTING ORDINANCE

### ORDINANCE NO. 261

*An Ordinance Adopting and Enacting a New Code for the Town of Havana, Florida; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective.*

*Be it Ordained by the Town Council of the Town of Havana:*

*Section 1.* The Code entitled "Code of Ordinances of Havana, Florida" published by Municipal Code Corporation, consisting of Chapters 1 to 20, each inclusive, is adopted.

*Section 2.* All ordinances of a general and permanent nature enacted on or before September 29, 1992, and not included in the Code or recognized and continued in force by reference therein, are repealed.

*Section 3.* The repeal provided for in Section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance which is repealed by this ordinance.

*Section 4.* Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine not to exceed \$500.00, or by imprisonment for a term not exceeding two months, or by both such fine and imprisonment at the discretion of the court. Each act of violation and each day upon which any such violation shall occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the town may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

*Section 5.* Additions and amendments to the Code, when passed in the form as to indicate the intention of the town to make the same a part of the Code, shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

*Section 6.* Ordinances adopted after September 29, 1992 that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

*Section 7.* This ordinance shall become effective upon its passage and approval as provided by law.

Introduced in open session of the Town Council of the Town of Havana, Florida, on the 25th day of May, A.D. 1993.

*Adopted and passed in open session of the Town Council of the Town of Havana, Florida, on the 29th day of June, A.D. 1993.*

/s/

---

T. J. Davis  
Presiding Officer of the  
Town Council of the Town of  
Havana, Florida

ATTEST:

/s/

---

Anne T. Bert  
Clerk of the Town of Havana and  
Clerk of the Town Council  
thereof

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From our experience in publishing Looseleaf Supplements on a page-for-page substitution basis, it has become evident that through usage and supplementation many pages can be inserted and removed in error.

The following listing is included in this Code as a ready guide for the user to determine whether the Code volume properly reflects the latest printing of each page.

In the first column all page numbers are listed in sequence. The second column reflects the latest printing of the pages as they should appear in an up-to-date volume. The letters "OC" indicate the pages have not been reprinted in the Supplement Service and appear as published for the original Code. When a page has been reprinted or printed in the Supplement Service, this column reflects the identification number or Supplement Number printed on the bottom of the page.

In addition to assisting existing holders of the Code, this list may be used in compiling an up-to-date copy from the original Code and subsequent Supplements.

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